

PERFORMANCE OVERVIEW AND SCRUTINY COMMITTEE

**Performance Overview and Scrutiny
Committee Work Programme 2022/23**

Chair: Councillor Riaz Ahmad

Lead Officer: Elizabeth Drogan, Statutory Scrutiny Officer

Report Author: Peter Thompson, Constitutional Service

1st September 2022

Purpose of the Report

For the Performance Overview and Scrutiny Committee to review the Committee's Work Programme for 2022/23.

Recommendations

The Performance Overview and Scrutiny Committee is asked to note and comment on the attached Performance Overview and Scrutiny Committee Work Programme 2022/23.

1. Background

- 1.1 Overview and Scrutiny Procedure Rule 4.1 requires each Overview and Scrutiny Committee to prepare and maintain a Committee Work Programme.
- 1.2 The Performance Overview and Scrutiny Committee Work Programme presents the issues that the Committee will be considering and scrutinising during the 2022/23 Municipal Year. The Performance Overview and Scrutiny Committee works to the following terms of reference as agreed by the Council in June 2020 -
- a) To monitor and hold to account the performance of service delivery within Oldham Council and of strategic partners such as Oldham Community Leisure Limited (OCLL), Oldham Partnership etc with particular reference to the Corporate Plan and all other strategic plans.
 - b) In reviewing the performance of Council and other services, to scrutinise plans for improvement where performance is weak and to maintain oversight until performance improves.
 - c) To scrutinise the financial performance of the Council against the approved budget and efficiency savings identified therein.
 - d) To scrutinise issues identified as requiring improvement by external assessors (with the exception of social care matters) ensuring that there is appropriate statutory representation of co-opted members in respect of education matters.
 - e) To establish Task and Finish groups, Inquiries etc to give in depth consideration to issues within the purview of the Committee.
 - f) To consider relevant matters referred from Council in accordance with Council Procedure Rule 10.11(g).
 - g) To monitor the implementation of scrutiny recommendations that have been accepted by the Cabinet.
 - h) To make recommendations to the Cabinet or to any partner organisation on issues scrutinised relevant to those bodies.
- 1.3 In drafting the Committee Work Programme, the work programme and outcomes from the 2021/22 Municipal Year have been reviewed to ensure continuation of business where appropriate. The business likely to come forward through the year has been considered and, where possible, scheduled in the programme. Such items particularly relate to the quarterly corporate performance and budgetary updates, identified areas of ongoing scrutiny, and annual reporting arrangements.
- 1.4 Overview and scrutiny should be regarded as a 'dynamic' process in that issues should be expected to pass from one Committee to another at appropriate times: for example, activities and services following from approval of a Policy would in many cases be expected to be monitored by the Performance Overview and Scrutiny Committee. The Policy Overview and Scrutiny Committee may, on occasion, determine that a matter which might otherwise come before this Committee is a 'strategic' item and reserve consideration of that matter to itself. In addition, any issue that falls within the terms of reference of the Health Scrutiny Committee would, in the first instance, be assumed to be the responsibility of the Health Scrutiny Committee. In all cases, the flow of business across Committees will be managed by the Statutory Scrutiny Officer in consultation with the Chairs and Vice Chairs of the Overview and Scrutiny Committees.

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- 1.5 The Performance Overview and Scrutiny Committee Work Programme at this stage only notes business scheduled for meetings of the Committee and those items where there is a realistic prospect of consideration within the year. However, the use of workshops or of task and finish groups are a tool of the overview and scrutiny function, enabling longer and more in-depth consideration of issues than is possible in a Committee setting. Such events will be recorded in the Work Programme as they are called for, scheduled and held.
- 1.6 The Performance Overview and Scrutiny Committee Work Programme 2022/23 is attached as an Appendix to this report. The Work Programme will be updated and re-submitted to each meeting of the Committee (excluding dedicated budget meetings) as the year progresses.
- 2 Options/Alternatives**
- 2.1 Option 1 – To receive and consider the Committee Work Programme for 2022/23.
Option 2 – Not to consider the Work Programme.
- 3 Preferred Option**
- 3.1 Option 1 is the preferred option as there is a Constitutional requirement for the Committee to have a Work Programme.
- 4 Consultation**
- 4.1 Consultation has taken place with lead Officers around scheduling and consideration of business relevant to the Committee. Initial consultation has been undertaken with the Chair and will continue with the Chair and the Committee through the Municipal Year.
- 5 Financial Implications**
- 5.1 N/A
- 6 Legal Services Comments**
- 6.1 N/A
- 7. Co-operative Agenda**
- 7.1 N/A
- 8. Human Resources Comments**
- 8.1 N/A
- 9 Risk Assessments**
- 9.1 N/A
- 10 IT Implications**
- 10.1 N/A
- 11 Property Implications**
- 11.1 N/A

12 Procurement Implications

12.1 N/A

13 Environmental and Health & Safety Implications

13.1 N/A

14 Equality, community cohesion and crime implications

14.1 N/A

15 Equality Impact Assessment Completed?

15.1 No

16 Key Decision

16.1 No

17 Key Decision Reference

17.1 N/A

18 Background Papers

18.1 None.

19 Appendices

19.1 Appendix 1 – Draft Performance Overview and Scrutiny Committee Work Programme 2022/23.